

**(SAMPLE)**

**BOARD RESOLUTION**

Whereas (legal name of your corporation) shall continue to operate and provide services to the Los Angeles community;

Whereas authority to contract with funding sources shall be needed in order for (legal name of your corporation) to continue its operation;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of (legal name of your corporation) hereby authorizes (officer name{s} and officer title{s}) to act on behalf of (legal name of your corporation) in entering into any agreement with the City of Los Angeles; and to sign for and perform any and all responsibilities in relation to such agreement.

Approved Date: \_\_\_\_\_

\_\_\_\_\_  
*(Name of Board Chair)*  
Chair, Board of Directors

\_\_\_\_\_  
*(Name of Board Member)*  
Member, Board of Directors

\_\_\_\_\_  
*(Name of Board Member)*  
Member, Board of Directors

\_\_\_\_\_  
*(Name of Board Member)*  
Member, Board of Directors

\_\_\_\_\_  
*(Name of Board Member)*  
Member, Board of Directors

\_\_\_\_\_  
*(Name of Board Member)*  
Member, Board of Directors

**SAMPLE**

**CERTIFICATION**

I, the undersigned, do hereby certify:

1. That I am the duly elected Secretary of (legal name of your corporation);  
and
2. That the foregoing constitutes a Resolution of the Board of said corporation, as  
duly adopted at a meeting of the Board of Directors thereof, held on the \_\_\_\_\_  
day of \_\_\_\_\_, 2018.

IN WITNESS WHEREOF, I have hereunto subscribed by name and affixed the seal of  
said corporation, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
*(Name of Corporation Secretary)*  
Corporate Secretary,  
*(Name of your Corporation)*

*(AFFIX YOUR CORPORATE SEAL HERE)*