

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

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KAREN BASS
MAYOR

DATE: January 23, 2024

TO: LA's Workforce Development System

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

**SUBJECT: WDS INFORMATION BULLETIN № 24-06
NOTICE OF RELEASE OF REQUEST FOR QUALIFICATIONS FOR
AMERICA'S JOB CENTER OF CALIFORNIASM OPERATORS**

EFFECTIVE DATE

This bulletin is effective upon the date of issuance.

PURPOSE

The purpose of this bulletin is to inform the City of Los Angeles Workforce Development System (WDS) contractors and partners of the Economic and Workforce Development Department (EWDD)'s release of a Request for Qualifications (RFQ) for America's Job Center of CaliforniaSM (AJCC) Operators.

NOTICE

The AJCC Operator RFQ for the City of Los Angeles WorkSource Centers (WSC) was released on Friday, January 19, 2024. This RFQ seeks to solicit proposals from organizations interested in managing an AJCC serving adults and dislocated workers, including those with significant barriers to employment, in finding high-quality jobs and careers, and to assist employers hire and retain skilled workers. Funds will NOT be awarded through this process as the sole purpose of the RFQ is to establish the Qualified List of proposers before issuing the full Request for Proposal (RFP).

The RFQ is open to both current AJCC contractors as well as qualified organizations that have not previously contracted with the City of Los Angeles. Community-based organizations, non-profit organizations, workforce intermediaries, private-for-profit entities, educational institutions, and public agencies that meet the required qualifications are eligible to apply.

The RFQ has been posted on the Regional Alliance Marketplace for Procurement website. To access the bid opportunity, please visit www.RAMPLA.org Opportunity ID# 212331. You may also visit EWDD's website at <https://ewdd.lacity.gov/index.php/about-ewdd/bids>.

Per the RFQ, following is the procurement timeline:

RFQ TIMELINE	
Release of Request for Qualifications	Friday, January 19, 2024
Proposers' Conference	<p><u>Virtual Meeting #1</u> Wednesday, January 31, 2024 11:00 AM (PST) <i>RSVP by Thursday, January 25, 2024</i></p> <p><u>Virtual Meeting #2</u> Wednesday, February 14, 2024 2:00 PM (PST) <i>RSVP by Thursday, February 8, 2024</i></p> <p><u>Virtual Meeting #3</u> Wednesday, March 13, 2024 1:00 PM (PST) <i>RSVP by Thursday, March 7, 2024</i></p>
Deadline for TA Questions	Friday, March 22, 2024 11:59 PM (PST)
Responses to Final TA Questions posted to EWDD website	Friday, March 29, 2024
Deadline to submit Application	Friday, April 5, 2024 11:59 PM (PST)
Application Results/ Decision	Wednesday, May 1, 2024
Release of Request for Proposals	TBD - Spring 2024
Submit to:	EWDD.Planning@lacity.org

Interested parties are invited to attend the upcoming Proposer's Conferences. Please RSVP to EWDD.Planning@lacity.org by the date listed on the RFQ Timeline table to confirm your attendance. Use subject line: "**RSVP Proposers' Conference AJCC Operator RFQ.**" Meeting details will subsequently be sent to the list of received RSVPs.

EWDD CONTACT

For questions regarding the transmission of this bulletin or regarding the RFQ, please contact EWDD.Planning@lacity.org.

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