

# COVID-19 Disaster Recovery - Temporary Jobs National Dislocated Worker Grant (NDWG)

## Participant Eligibility -Temporary Jobs Component Grant 1195

- DW laid off due to the disaster
- Other DW as defined in WIOA
- Long-term unemployed worker (15 + weeks)
- Self-employed individuals unemployed or underemployed because of the disaster
- Participant file must document eligibility
- Documentation must be in the participant's file in the form of both:
  1. Case note
  2. Proof of training completion (certificate, sign-in sheet, etc.)
- Participants may begin based upon self-certification and asserting eligibility cannot be proven due to the disaster
- Failure to properly document an individual's eligibility will result in all related expenses being DISALLOWED
- Participants must enroll in Activity Code **227: Disaster Relief Employment/Temporary Job** before receiving any Supportive Services
- Job Duration - Maximum 12 months or 2,080 hours, whichever is longer

## Reporting Job Activities

- **Use Grant Code – 1195 COVID-19 Disaster Recovery**
- **Activity Code: 227 Disaster Employment/Temp Job**
  - Activity code 227 must be entered before the supportive service
- **Supportive Services**

# COVID-19 Disaster Recovery – Temporary Jobs CalJOBS Reporting Grant 1195

https://www.caljobs.ca.gov

CA.GOV **CalJOBS**<sup>SM</sup>

En Español

Username Password

Register New User Forgot Password?

**UI Online**<sup>SM</sup>  
*It's here!*

A fast, convenient, and secure way to access claim information, certify for benefits, and manage claims.

Find a Job Find a Candidate Find an Office More Career Services More Employer Services

- Enroll Participants
- Enter Activities and Case Notes
- Input Expenditures

## Eligibility Summary Page CalJOBS System

### Workforce Innovation and Opportunity Act (WIOA) Eligibility Information

#### Applicant Eligibility

Applicant meets the definition for low income: No

Income Table: [Income Table](#)

Program	Eligible	Priority	Calculated Exception/Limitation	Reason(s) Not Eligible	Action
Adult	Undetermined			No Adult Eligibility Date.	<input type="checkbox"/> Inactive
Dislocated Worker	Yes				<input type="checkbox"/> Inactive
Youth	Undetermined			No Youth Eligibility Date.	<input type="checkbox"/> Inactive

VET = Veteran, BSD = Basic Skills Deficient, PA = Public Assistance, LI = Low Income, SLP = Additional Priorities

# WIOA Grant Eligibility

*Changes in this section will create immediate updates to the record.*

**Incumbent Worker Eligibility:**  Yes  No  Not Applicable  Inactive

Applicant does not meet the requirements for Incumbent Worker eligibility.

**National Dislocated Worker Grant**  Yes  No  Not Applicable

**NDWG:**

Grant Type	Grant ID	Grant Name	Local Grant Code	Date Added	Action
National DW Grant (NDWG)	800	1195 - COVID-19 Disaster Recovery NDWG (Temporary Jobs)	1195		<a href="#">Add</a>

## Individual Signature

- Create PDF
- Include Staff Signature

[Applicant Signature](#)

[Exit Wizard](#)

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Finish

Print

# Activity Page



**\* Customer Program Group:**

**\* LWDB:**

None Selected

30B - Dislocated Worker - Individualized Services/Training

80 - National Dislocated Worker Grant (NDWG)

**\* Office Location:**

**Agency Code Search:**

[Click Here](#)

**Agency Code:**

 - 

## Enrollment Information

**Grant:**

**WIOA or Non-WIOA Partner Program:**

None Selected

1195 - COVID-19 Disaster Recovery NDWG (Temporary Jobs)

**\* Activity Code:**

 

[\[ Select Activity Code \]](#)

**Projected Begin Date:**

 (mm/dd/yyyy) Today

**Actual Begin Date:**

 (mm/dd/yyyy) Today

**\* Projected End Date:**

 (mm/dd/yyyy) Today

## **\*COMPETE REQUIRED FIELDS -**

### **1. Enter Customer Program Group**

- Select “80 – National Dislocated Worker Grant (NDWG).”

### **2. Select the Office Location**

### **3. Select the Grant**

- Grant Code 1195 – COVID-19 Disaster Recovery NDWG (Temporary Jobs).

### **4. Enter Activity Code**

- Activity Code: 227 Disaster Employment/Temporary Jobs
  - Activity code 227 must be entered before any supportive service activity
- Supportive Services

### **5. Enter the Projected Begin Date, Actual Begin Date, and Projected End Date for the activity. If it is a one-day activity, all three dates would be the same.**

\* Actual Begin Date is REQUIRED.

## **CO-ENROLLMENTS REQUIRED**

- **WIOA DW** - WSC staff will enter the WIOA DW Basic Career Service Activities
- **COVID-19 Disaster Recovery Temporary Jobs**– Enter all Supportive Service Activities in the Disaster Recovery Grant 1195 using the following activities:
  - Activity Code 227 – Disaster Employment/Temporary Jobs
  - Selective Service Activities

## **REMINDER**

- The supportive services must be provided in conjunction with Activity Code 227 – Disaster Employment/Temporary Jobs.
- Service dates for the supportive service must be within the dates of Activity Code 227 activity.

# Reports

## On-Line Characteristic Report

The On-Line Characteristic report will provide a list of participants that have received a service/activity reported in the COVID-19 Disaster Recovery Grant 1195.



**Under the Reports tab section,  
select the Detailed Reports link**

There are several report options, scroll down and find the “**Case Management Report**” section and click on “Case Load WIOA.”

## Case Management Reports

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[Case Load](#)

Display Case Load Reports

[Case Load - Non-WIOA](#)

Display Case Load - Non-WIOA Reports

[Case Load - WIOA](#)

Display Case Load - WIOA Reports



[Documentation](#)

Display Documentation Reports

[Payment](#)

Display Payment Reports

[Predictive](#)

Display Predictive Reports

[Staff Referrals](#)

Display Staff Referrals Reports

**WIOA:**

Advanced

- [Customer Group](#)
- [Dislocated Workers by Dislocation Event](#)
- [Follow Up Employment](#)
- [Outcomes by Highest Service Level](#)
- [Priority Summary - Adult](#)
- [Selective Service Candidacy](#)
- [Targeted Population Summary](#)
- [Participants by Training Occupation and Geography Area](#)
- [Dislocated Worker Projected Layoff Date](#)
- [Follow Up Details & Summary](#)
- **[On-Line Characteristics](#)**
- [Participant Followup Service](#)
- [Priority Summary - Dislocated Worker](#)
- [Summary of First Services](#)
- [Timeliness of Data Input](#)
- [Participants by Training Occupation](#)



**Case Load - WIOA Reports - On-Line Characteristics Report**

Current, Open, Active, & Enrolled Applications
<p><b>Include Service/Activity:</b></p> <ul style="list-style-type: none"> <li>Only Open, Active, &amp; Enrolled Applications Within Date Range</li> <li>Only Enrolled Applications With Closure records (Awaiting Exit) Within Date Range</li> <li>Only Enrolled Applications With Closure records Within Date Range</li> <li>Only Enrolled Applications that have Exited Within Date Range</li> <li>Only Applications Not Enrolled and Not Set to Closed Never Enrolled</li> <li>Only Applications Not Enrolled and Set to Closed Never Enrolled</li> </ul>
<p><b>Enrollment Status:</b></p> <p>Current, Open, Active, &amp; Enrolled Applications</p>



In the Enrollment Status section, staff will be able to select from the dropbox. The recommended filter is the “Only Open, Active, & Enrolled Application Within Date Range.” This selection will allow for staff to add a Date Range.

## Geographic

### Geographic

**Region/LWIA Status:**  Active  Inactive  All

**Region/LWIA:**

**Office Status:**  Active  Inactive  All

**Office Location:**  
(Press Shift to select multiple items)

- 16800 West Los Angeles (WSB)
- 16801 Greater Los Angeles Agency on Deafness (GL)
- 16802 LA - UAW (WSB)
- 91400 LA - Division (WSB)

## Program

### Program

**Customer Group:**  
(Press Ctrl to select multiple items)

- Statewide Adult
- Statewide Rapid Response Add'l Assistance DW
- Statewide Dislocated Worker
- National Dislocated Worker Grant (NDWG)

### Enrolled Grant

**Statewide Grants including NEG:**

**Grant Type:**

**Available Grants:**  
(Press Shift to select multiple items)

- 793 - 1203 - 2018 CA Megafires NDWG - Temporar
- 794 - 1194 - COVID-19 Employment Recovery NDW
- 800 - 1195 - COVID-19 Disaster Recovery NDWG (Te
- 801 - 1196- COVID-19 Disaster Recovery NDWG (W

In the WIA- Specific Section, you will need to make the following selection for the grant you want to run a report.





Run Report

[\[Save to My Reports\]](#)

[\[Select Another Case Load - WIOA Report\]](#)

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Return to Manage Reports

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