COVID-19 Disaster Recovery - Temporary Jobs

National Dislocated Worker Grant (NDWG)

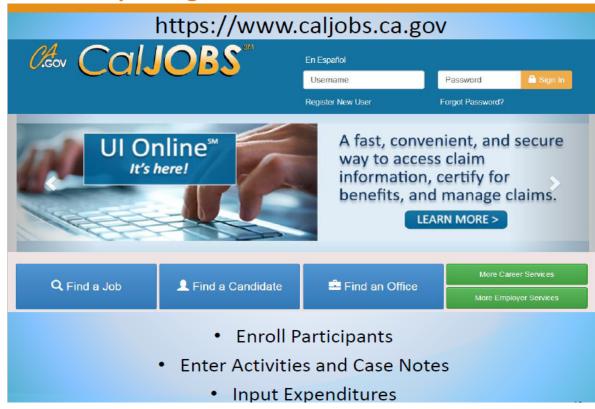
Participant Eligibility - Temporary Jobs Component Grant 1195

- DW laid off due to the disaster
- Other DW as defined in WIOA
- Long-term unemployed worker (15 + weeks)
- Self-employed individuals unemployed or underemployed because of the disaster
- Participant file must document eligibility
- Documentation must be in the participant's file in the form of both:
 - 1.Case note
 - 2. Proof of training completion (certificate, sign-in sheet, etc.)
- Participants may begin based upon self-certification and asserting eligibility cannot be proven due to the disaster
- Failure to properly document an individual's eligibility will result in all related expenses being <u>DISALLOWED</u>
- Participants must enroll in Activity Code <u>227: Disaster Relief Employment/Temporary</u>
 <u>Job</u> before receiving any Supportive Services
- Job Duration Maximum 12 months or 2,080 hours, whichever is longer

Reporting Job Activities

- Use Grant Code 1195 COVID-19 Disaster Recovery
- Activity Code: 227 Disaster Employment/Temp Job
 - Activity code 227 must be entered before the supportive service
- Supportive Services

COVID-19 Disaster Recovery – Temporary Jobs CalJOBS Reporting Grant 1195



Eligibility Summary Page CalJOBS System

Workforce Innovation and Opportunity Act (WIOA) Eligibility Information

Applicant Eligibility Applicant meets the definition for No low income: Income Table: **Income Table** Eligible **Priority Calculated Exception/Limitation** Reason(s) Not Eligible Action **Program** Inactive No Adult Eligibility Date. Adult Undetermined Dislocated Worker □ Inactive Yes Inactive Youth Undetermined No Youth Eligibility Date. VET = Veteran, BSD = Basic Skills Deficient, PA = Public Assistance, LI = Low Income, SLP = Additional Priorities

WIOA Grant Eligibility

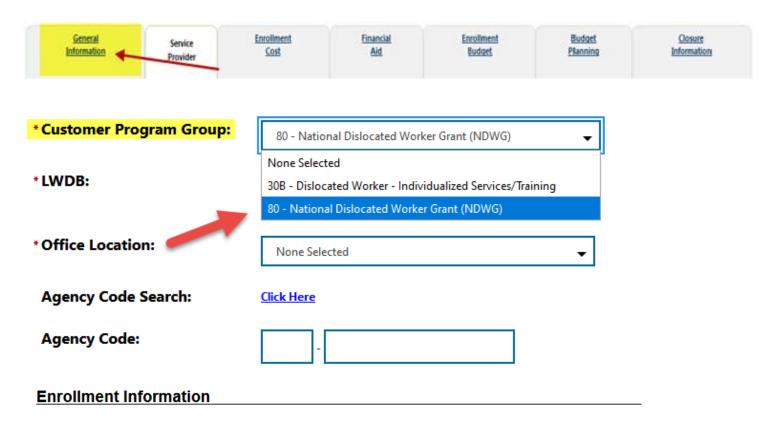
Changes in this section will create immediate updates to the record.

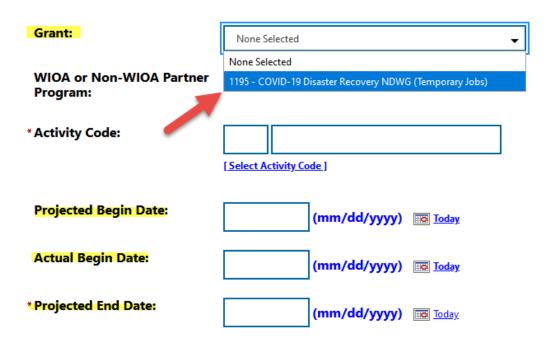
| Incumbent Worker Eligibility: | Yes | O No | Not Applicable | Inactive |
|---|----------------|------------|------------------|----------|
| Applicant does not meet the requirement | ents for Incur | nbent Worl | ker eligibility. | |
| National Dislocated Worker Grant NDWG: | Yes | O No | O Not Applicable | |

| Grant Type | Grant ID | Grant Name | Local Grant Code | Date Added | Action |
|-----------------------------|-------------|---|---------------------|---------------|--------|
| National DW Grant (NDWG) | 800 | 1195 - COVID-19 Disaster Recovery NDWG (Temporary Jobs) | 1195 | - | Add |

| Individual Signature | | |
|--|----------------|-------|
| ☐ Create PDF ☐ Include Staff Signature | | |
| Applicant Signature | | |
| <u>Exit Wizard</u> | << Back Finish | Print |

Activity Page





*COMPETE REQUIRED FIELDS -

1. Enter Customer Program Group

Select "80 – National Dislocaed Worker Grant (NDWG)."

2. Select the Office Location

3. Select the Grant

• Grant Code 1195 – COVID-19 Disaster Recovery NDWG (Temporary Jobs).

4. Enter Activity Code

- Activity Code: 227 Disaster Employment/Temporary Jobs
 - Activity code 227 must be entered before any supportive service activity
- Supportive Services
- **5.** Enter the Projected Begin Date, Actual Begin Date, and Projected End Date for the activity. If it is a one-day activity, all three dates would be the same.
 - * Actual Begin Date is REQUIRED.

CO-ENROLLMENTS REQUIRED

- WIOA DW WSC staff will enter the WIOA DW Basic Career Service Activities
- **COVID-19 Disaster Recovery Temporary Jobs** Enter all Supportive Service Activities in the Disaster Recovery Grant 1195 using the following activities:
 - Activity Code 227 Disaster Employment/Temporary Jobs
 - Selective Serive Activities

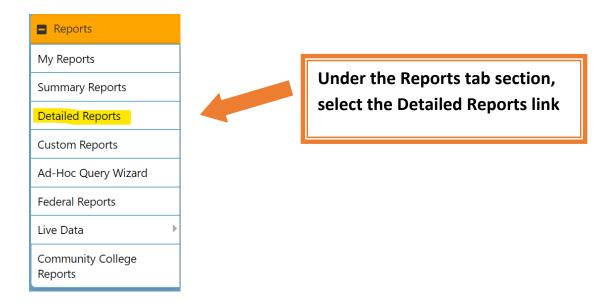
REMINDER

- The supportive services must be provided in conjunction with Activity Code 227 Disaster Employment/Temporary Jobs.
- Service dates for the supportive service must be within the dates of Activity Code 227 activity.

Reports

On-Line Characteristic Report

The On-Line Characteristic report will provide a list of participants that have received a service/activity reported in the COVID-19 Disaster Recovery Grant 1195.

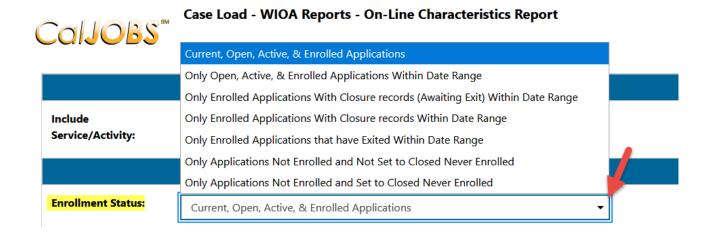


There are several report options, scroll down and find the "Case Management Report" section and click on "Case Load WIOA."



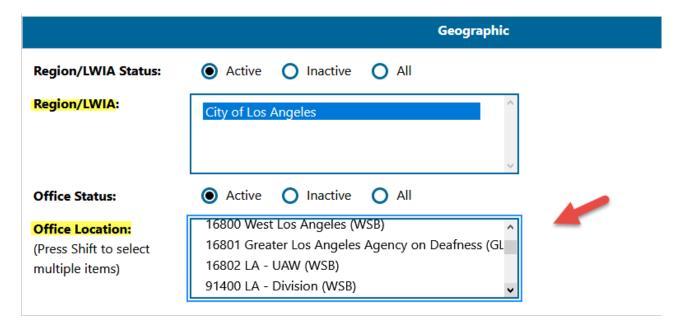


WIOA: Advanced • Dislocated Worker Projected Layoff Date Customer Group • Dislocated Workers by Dislocation Event • Follow Up Details & Summary On-Line Characteristics • Follow Up Employment • Outcomes by Highest Service Level • Participant Followup Service • Priority Summary - Adult • Priority Summary - Dislocated Worker • Selective Service Candidacy Summary of First Services Targeted Population Summary • Timeliness of Data Input Participants by Training Occupation and Geography Area • Participants by Training Occupation

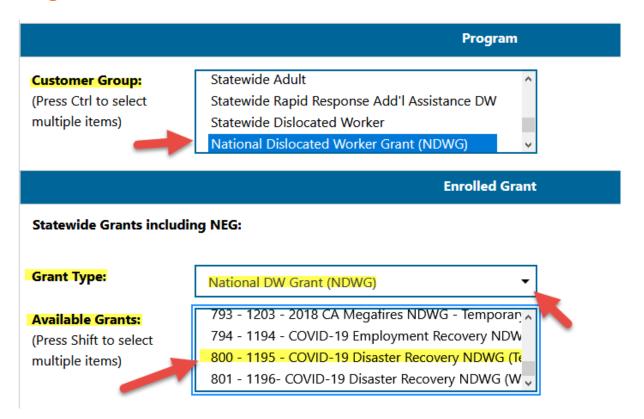


In the Enrollment Status section, staff will be able to select from the dropbox. The recommended filter is the "Only Open, Active, & Enrolled Application Within Date Range." This selection will allow for staff to add a Date Range.

Geographic



Program



In the WIA- Specific Section, you will need to make the following selection for the grant you want to run a report.



[Save to My Reports]

[Select Another Case Load - WIOA Report]

Return to Manage Reports